



## Healthy Alaskans 2030 (HA2030) Charter

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### Healthy Alaskans 2030

Healthy Alaskans 2030 is the Statewide Health Improvement Plan and initiative that seeks to address the most significant health concerns that face Alaskans. Healthy Alaskans is an equal partnership between the State of Alaska Department of Health (DOH) and the Alaska Native Tribal Health Consortium (ANTHC).

DOH and ANTHC provide staff and funding support for the Advisory Team/s as well as other infrastructure for Healthy Alaskans; details of the partnership are described in the Memorandum of Understanding (MOU) between DOH and ANTHC, which is updated every 10 years, most recently 2020.

The Healthy Alaskans initiative has made the health of all Alaskans a top priority since 1994. The initiative:

1. Guides a statewide comprehensive process to assess the health of Alaskans and develop Alaska-specific health objectives with targets to achieve within the plan's timeframe.
2. Has created a state health improvement plan with evidence-based, culturally responsive and data-informed strategies and actions to meet the targets by the end of the plan time period and identify partners to champion each strategy.
3. Engages and educates stakeholders statewide to align and coordinate work to increase the impact and likelihood of reaching the health objective targets.
4. Supports the development of a website to provide information and resources related to the Healthy Alaskans statewide health improvement plan.
5. Regularly monitors and reports the status in reaching the health objective targets, and
6. Revises or updates objectives, targets, strategies, or actions as needed and as capacity allows.

### Healthy Alaskans 2030 Teams

The development and implementation of the Statewide Health Improvement Plan is facilitated and supported by the following teams: Steering Team, Core Team, Data Team, Communications Team, Advisory Team and the Healthy & Equitable Communities Committee.

#### Steering Team

The Steering Team illustrates the highest level of commitment to the state's health improvement plan by ANTHC and DOH as the members of this Team are the top leadership positions of the two organizations. The Steering Team ensures that adequate staff and resources are available to lead the Healthy Alaskans 2030 effort. The Steering Team leads, supports, and promotes the implementation of the Healthy Alaskans 2030 plan through their respective networks and organizations.

## The Core Team

The Core Team is made up of approximately 10 staff who represent various expertise from the two backbone entities, ANTHC and DOH. The Core team develops and oversees the work plan of HA 2030 activities, which forms the framework for the Statewide Health Improvement Plan.

## The Data Team

The Data Team is composed of staff from ANTHC and DOH who specialize in data management, analysis, and/or dissemination. This team oversees, analyzes, and monitors the progress of achieving the Healthy Alaskans 2030 Health Objectives. The Data team creates the annual Healthy Alaskans scorecards that are published so that progress towards goals is available, transparent, and data trends for each HA2030 Health Objective may be tracked.

## Communications Team

The Communications Team is composed of staff from ANTHC and DOH who specialize in public information dissemination. This team develops materials and messaging to help raise awareness of and engagement in the Healthy Alaskans 2030 effort, including social media campaigns, website publications, conference materials and more.

## Healthy Alaskans 2030 Advisory Team

The Advisory Team is composed of members from the broader public health arena in Alaska who are subject matter experts in topics that span the entire spectrum of public health services and functions. These include members from nonprofit, state, Tribal, private, and other entities working in environmental health issues, injury prevention, mental health, housing, chronic disease, and other public health areas.

The Advisory Team helps guide the actions of the Steering, Core and Data Teams and the health improvement initiative overall. The Advisory Team uses their professional expertise to make recommendations to the Core Team regarding health objectives, strategies, implementation, and all aspects of the Healthy Alaskans 2030 process. The Advisory Team members also serve as active champions of Healthy Alaskans 2030, promoting it among their networks and colleagues, and align their work with Healthy Alaskans 2030 goals as appropriate. Some members of this team are also members of the Healthy & Equitable Communities Committee.

## Healthy & Equitable Communities Committee (HECC)

The HECC is composed of members who represent the diverse organizations, communities, and voices throughout Alaska's health system, and bring a broad set of expertise and input to these efforts. The HECC focuses on health issues that impact high-risk and underserved Alaskans. Their role is to raise awareness and support the implementation both the [Healthy and Equitable Communities Strategic Plan](#) and aspects of the Healthy Alaskans 2030 plan that are focused on addressing health inequities. Some members of this committee are also members of the Healthy Alaskans 2030 Advisory Team.

The Healthy and Equitable Communities Strategic Plan focuses on addressing health inequity issues associated with COVID-19. It is supported by funding from the CDC foundation and led by the State of Alaska Division of Public Health. The Healthy and Equitable Communities Plan was designed to partner with Alaska communities to improve conditions that support health and well-being, especially for community members who face significant barriers to better health. The timeline for implementation of the Healthy and Equitable Communities Strategic Plan is 2021 to 2025.

## Responsibilities of Healthy Alaskans 2030 Advisory Team and the Healthy & Equitable Communities Committee

1. Attend all meetings (minimum of 4 and maximum of 12 virtual or in-person per year).
2. Dedicate an average of 2 hours each month on activities related to Healthy Alaskans 2030 and/or the Healthy and Equitable Communities Strategic Plan, including but not limited to active preparation for and participation in monthly and special ad hoc Advisory Team meetings, presentations to stakeholders and the public, participation in implementation activities, and/or providing structured and specific feedback on requests as needed.
3. Contribute to the discussions by sharing knowledge, perspectives, and ideas.
4. Serve as an active champion of Healthy Alaskans and the Healthy and Equitable Communities Strategic Plan, in work and within the community.
5. Discuss and address any questions, concerns, knowledge, and ideas that arise from the community.
6. Maintain an independent, open mind and stay focused on solutions that can be implemented in Alaska communities.
7. When there is a current or upcoming vacancy on the committee, help recruit new members you believe would be good candidates.
8. Participate on a subcommittee, implementation team, or ad-hoc working group.
9. Regularly review data reports that include relevant Healthy Alaskans 2030 indicators identified in the strategic plan and other relevant data identified by the committee and/or DPH or ANTHC staff to inform the group's discussions and decisions.

## Team Process

### Meeting Format

Meetings will occur either in-person via an online meeting platform that allows for video and audio participation. Members are encouraged to keep video on to increase participation; breakout groups may be used to increase discussion on specific topics. Polling and the chat function may be used during meetings to increase engagement.

Meeting schedules will be structured to best accommodate member schedules, including schedules of members who are not able to participate during regular work hours.

### Meeting Facilitation & Summaries

DOH and ANTHC will provide meeting facilitation and meeting summaries will be sent via email to committee members following each committee meeting or posted on the appropriate shared platform. Additional materials, information, or communication will be provided as needed via email; we will try to keep emails consolidated and essential.

### Team Membership

The Healthy Alaskans Advisory Team will have approximately 30 members. The Healthy and Equitable Communities Committee will have approximately 15 members.

### Selection Criteria and Process

Team members are selected through a simple application process, advertised through DOH and ANTHC community partners and staff and directly recruited. Initial members of HECC will be approved by the Healthy Alaskans 2030 Co-Chairs. New members of both the Advisory Team and the HECC will be recommended by a majority of the group they are joining. Co-Chairs have final approval authority.

The following criteria are used to consider candidates:

1. Diverse representation on the Advisory Team and the Committee, including members with diverse lived and/or professional experience.
2. Members with the capacity and willingness to take action to improve community health.

3. Members who can serve as trusted messengers with their community networks, particularly those that represent people at higher risk for poor health outcomes.
4. Members from diverse geographic locations in Alaska, including rural communities.
5. Members who provide expertise relevant to the goals and strategies of the plans.
6. Members from agencies relevant to implementation.
7. Members who represent the diverse cultural backgrounds of Alaskans.

### Term

A member's term is 2 years, starting with the first meeting in the calendar year. Members may serve additional term(s), after applying for a renewal and being selected for an additional term.

### Time Commitment

- Meetings: approximately 2 hours, minimum four times per year.
- Between meetings: time needed to review the agenda and other materials. Agenda packets will be shared five business days in advance.
- Additional time for communicating with other community members.
- If a member cannot attend a meeting, they shall contact a Co-Chair or assigned staff prior to the meeting.
- A member who has two or more absences in a year may be recommended for removal.

### Co-Chairs

Both the Healthy Alaskans 2030 Advisory Team and Healthy and Equitable Communities Committee will be Co-Chaired by members who will share responsibility for leading the groups meetings. The Co-Chairs of the HECC will be elected and the Co-Chairs of the Healthy Alaskans Advisory Team will be the staff representatives from the primary entities that facilitate Healthy Alaskans 2030, DOH and ANTHC.

### Co-Chair Roles & Responsibilities

- Chair meetings (alternating between meetings), including calling the meeting to order, developing, and submitting meeting agendas, proceeding through the agenda, and calling for decisions via consensus or simple majority vote. The chair may designate some of this responsibility to a facilitator in the meeting.
- Agenda development, including identifying items for discussion of interest to the committee or the broader community.
- Encourage active participation by all members during discussion.
- Adhere to the standards and values of the team as leaders of the group.
- Ensure there is an assigned note taker and that notes are distributed to participants after the meeting.

### Co-Chair Selection Criteria Process

The HECC Co-Chairs are nominated and are voted on by the team members of the group either by consensus or majority vote.

Co-Chairs of the Healthy Alaskans Advisory Team will be the staff representatives from the primary entities that facilitate Healthy Alaskans 2030; DOH and ANTHC.

### Co-Chair Term

The HECC Co-Chairs will serve a 1-year term. An elected Co-Chair can be re-elected to an additional term and serve a maximum of 2 terms.

Co-Chairs of the Healthy Alaskans Advisory Team will be the staff representatives from the primary entities that facilitate Healthy Alaskans 2030, DOH and ANTHC; no term is designated.

### Co-Chair Time Commitment

In addition to the time required of all committee members, the Co-Chairs will spend some additional time advising on and creating meeting agendas, meeting planning, and other tasks to prepare for each committee meeting.

### Honoraria and Member Assistance

An honorarium per meeting may be offered to a member who is not otherwise being compensated to engage in this work. Members can request assistance with language translation or access for hearing or visual impairments. Financial support for travel to in-person meetings may also be offered to members.

### Charter Amendments

This charter will be reviewed annually and may be altered, amended, or repealed in the following manner:

1. The proposed amendment shall be introduced, read, and entered into the minutes of a regular or ad hoc meeting of the Healthy Alaskans 2030 Advisory Team.
2. Copies of the amendment shall then be sent to each Healthy Alaskans 2030 Advisory Team member at least 15 days before the next regular or ad hoc meeting at which the Advisory Team will vote on the amendment.
3. The Healthy Alaskans Steering Team provides final approval.